



# AGENDA

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## SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD

Notice of Regular Meeting  
Wednesday, January 15, 2014  
6:30 p.m.

Solano Community College  
Administration Building, Suite 201  
360 Campus Lane (*First Floor–West Lobby*)  
Fairfield, CA 94534-3197

Please Note: SCCD Governing Board Meetings are **recorded** per Government Code Sections 54953.5 and 54953.6 and Education Code Section 72121(a). Recordings shall be subject to inspection by members of the public in accordance with the California Public Records Act, Government Code Section 6250. Members of the public may address the Board on any item within the Board’s jurisdiction. Cards which must be completed requesting to address the Board are available at the press table and must be submitted to the Board Secretary at the meeting. Persons addressing items included on the agenda will be heard at the time the item is considered. Persons requesting to address items or subjects that are not on the agenda will be heard under the agenda item, “Comments from Members of the Public.” **Except as extended by the Board President or action of the Board, individuals shall be limited to three (3) minutes on any one (1) topic or item. (SCCD Board Policy 1042).** The Board cannot take action on any items not on the agenda unless authorized by law. Matters brought before the Board that are not on the agenda may, at the Board’s discretion, be referred to staff or placed on a future agenda. The Board reserves the right to modify the order of business in the manner it deems appropriate. As a courtesy to others, please turn off cell phones or pagers.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**
3. **ROLL CALL**

Pam Keith, President  
A. Marie Young, Vice President  
Monica Brown  
Sarah E. Chapman, Ph.D.  
Denis Honeychurch, J.D.  
Michael A. Martin  
Rosemary Thurston  
Latifah Alexander, Student Trustee  
Jowel C. Laguerre, Ph.D., Secretary

**4. APPROVAL OF AGENDA**

**5. COMMENTS FROM MEMBERS OF THE PUBLIC**

**6. CLOSED SESSION**

Closed Session may be held as authorized by law for matters including, but not limited to conference with labor negotiator, public employment (public employee discipline, dismissal and release); potential litigation, purchase, sale, exchange or lease of real property.

- (a) Conference with Labor Negotiator  
Agency Negotiator: Bruce Petersen  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release
- (c) Conference with Real Property Negotiator  
Property: 1400, 1401, 1500, 1501 Sonata, Vallejo, CA 94591  
Negotiating Party: Jowel C. Laguerre, Ph.D.  
Negotiating Parties: Solano Community College District and Leigh Sata  
Under Negotiation: Price and Terms of Payment
- (d) Conference with Real Property Negotiator  
Property: Northgate Office Park, N.W. Corner Turner and Ascot Parkways,  
Vallejo, CA 94591  
Negotiating Party: Jowel C. Laguerre, Ph.D.  
Negotiating Parties: Solano Community College District and Leigh Sata  
Under Negotiation: Price and Terms of Payment
- (e) Conference with Real Property Negotiator  
Property: 1301 Georgia Street, Vallejo, CA 94590  
Negotiating Party: Jowel C. Laguerre, Ph.D.  
Negotiating Parties: Solano Community College District and Leigh Sata  
Under Negotiation: Price and Terms of Payment

**7. RECONVENE REGULAR MEETING**

**8. REPORT OF ACTION TAKEN IN CLOSED SESSION**

**9. REPORTS (NO ACTION REQUIRED):**

- (a) Academic Senate
- (b) Shared Governance Council

(c) Superintendent

- *Accreditation Update*
- *Bond Update*

**10. CONSENT AGENDA – ACTION ITEMS**

All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff or the public request specific items to be discussed and/or removed from the Consent Agenda. Time will be provided before the vote for clarification questions on any item under the Consent Agenda. Clarification questions may be asked without removing an item from the Consent Agenda.

Superintendent-President

- (a) Minutes for Board Study Session of December 4, 2013, and Regular Meeting of December 18, 2013.

Human Resources

- (b) Employment – 2013-2014; Gratuitous Service; Resignations, Correction, Page 1

Finance and Administration

- (c) Warrant Listings, Page 4
- (d) Personal Services Agreements, Page 5

Academic and Student Affairs

- (e) Renewal of Memorandum of Understanding between Solano Community College District and Solano County Office of Education, Page 6
- (f) Renewal Agreement between The Lessler Group and Solano Community College District, Page 10

**11. ITEMS REMOVED FROM CONSENT AGENDA**

**12. NON-CONSENT AGENDA ITEMS – ACTION ITEMS**

Superintendent-President

- (a) Authorization of Payment for Board Members' Absence, Resolution No. 13/14-11, Page 15

Human Resources

- (b) District and Operating Engineers/Stationary Engineers, Local 39 2012-2013 Reopening Proposals Collective Bargaining Agreement for 2010-2014 Tentative Agreement, Page 17

Finance and Administration

- (c) Resolution to Authorize District Signatures on Official Financial Documents, Resolution No. 13/14-12, Page 19
- (d) Lease Agreement for Building Space Located at 1301 Georgia Street, Vallejo, California, Page 23
- (e) Change Order No. 03 to the SunPower Corporation for the Photovoltaic Projects, Page 31

Academic and Student Affairs

- (f) Resolution Proclaiming February 2014 as Career and Technical Education Month at Solano Community College, Resolution No. 13/14-13, Page 33
- (g) Resolution Proclaiming February 2014 as Black History Month at Solano Community College, Resolution No. 13/14-14, Page 35
- (h) Intensive Spanish Language Workshops for Travis Air Force Base, MSAS Personnel, Page 39

**13. INFORMATION/ACTION ITEMS – ACTION MAY BE TAKEN**

- (a) Proposed Revised Job Description MESA Coordinator, Page 43
- (b) Proposed New Job Description Distance Education Specialist, Page 50
- (c) Delegation of Authority - Potential Change Orders, Page 55

**14. INFORMATION ITEMS – NO ACTION REQUIRED**

- (a) District Budget Update, Page 58
- (b) Expanding Workforce Development and Continuing Education (WDCE) Impact through Partnership with the Small Business Development Center (SBDC), Page 59

- (c) Solano Community College District Governing Board How Do We Rate Checklist Summary – Fourth Quarter 2013, Page 60

**15. ANNOUNCEMENTS**

**16. ITEMS FROM THE BOARD**

**17. ADJOURNMENT**

*Non-confidential materials related to an item on this Agenda submitted to the Board of Trustees after distribution of the agenda packet are available for public inspection in the Office of the Superintendent-President in the Administration Building, 360 Campus Lane, Fairfield, California 94534. Non-confidential materials provided at time of publication are available on the Solano College Web site at [www.solano.edu](http://www.solano.edu) for public inspection.*

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